



Keraf Services

Bridge to impossibilities

COMPANY PROFILE 2023

website: www.keraf.co.ke



COMPANY PROFILE

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About US :

Who is KERAFA Services?

KERAFA Services was incorporated in the year 2015.

Our main core values are transparency, reliability, and accountability.

KERAFA Services helps you to register a Company, Business Name, KRA, NTSA, Land Transfer, Immigration Services And courier services.

We have the legal experience on all of our services.

We have contacts in all government agencies which translate to quick turnaround of the service that a client wants.





Our Services

- Company and business name registration services
- NTSA Services
- LAND services
- Immigration Services
- Counties Services
- Statutory filing services
- KRA services
- Courier services

Kindly note that this services are offered by the respective government agencies we only do fast tracking.





COMPANY REGISTRATION

- Company Registration
- Business Name Registration
- Cr 12 And Cr 13
- Change Of Official
- Certified Copies
- Linking Of Business
- Annual Returns
- Cessation Of Business And Striking Off.
- Transfer Of Shares .
- Increase And Decrease Of Nominal Capital .
- Registration Of Chama.
- Agpo Certificate Processing.
- File Persual





COURIER Services

- Cheque And Documents Pick Up
- Online Shopping Deliveries
- General Shopping
- Pharmacy Pick Ups
- Gift Deliveries.
- Tender documents deliveries





SERVICES

Ntsa Errands

- Transfer Of Motor Vechile
- Replacement Of A Lost Or Defaced Log Book
- Change Of Engine Number.
- Change Of Colour
- Inspection Booking
- Replacement Of A Lost Or Defaced Driving License
- Driving Class Endorsement
- Replacement Of A Defaced And Destroyed Number Plate.
- Road License Services.
- New generation number plates





SERVICES

KRA Errands

- Registering of KRA PIN for company and individuals
- FILING OF VAT, PAYE and income tax.
- KRA pin retrieval
- Change of email address



STATUTORY

Filing Services



◆ NHIF

◆ NSSF

◆ HELB

◆ REGISTRATION

◆ CLEARANCE CERTIFICATE

◆ VAT

◆ PAYE

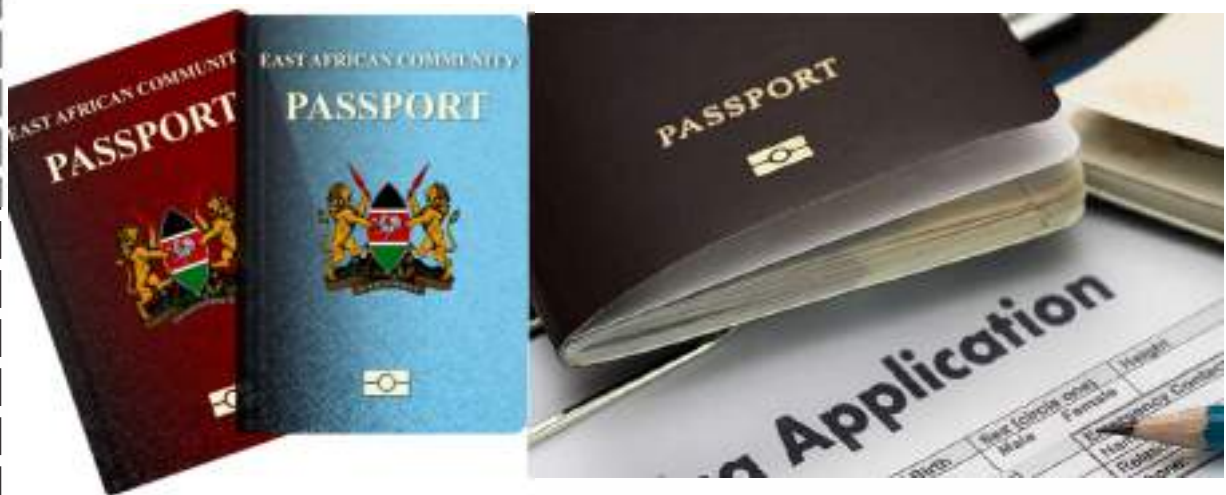
◆ INCOME TAX

◆ FILING OF MONTHLY
RETURNS



IMMIGRATION

Services



- Passport processing
- Work permits
- Replacement of passport
- Visa extension



LANDS

Errands



- ◆ Searches
- ◆ Assessment, payment of stamp duty and franking of documents
- ◆ Payments of land rent
- ◆ Registration of charges, caveat, cautions, trust deeds and agreements.



COUNTY

Errands



- ◆ Business permits
- ◆ Land rates
- ◆ Fire permit
- ◆ Change of particulars (location of business)

OUR CLIENTS

- FLAIR BY BETTY .
 - DESIGNAVO(K) LTD
 - PRINCE DRIVE LTD
 - CSC ENTERPRISES LTD
 - LITUNENE INSURANCE AGENCY
 - SPARKLE EDOICATION CENTRE
 - ULTRA TUDE TECH LTD
 - NARSE ENTERPRISES
 - JODEAM BUSINESS CONCEPT
 - ELKAH PRINTERS
 - MAGTECH INSPIRATIONAL CENTRE
 - KOBBI OVEN
 - GAME WATCHERS
 - DIRA HR
 - MATHEW MAGERE ADVOCATES
 - WOTE PHARMACEUTICALS
 - PORINI CAMPS
 - HIAS REFUGEE
 - KITILIO TOURS AND TRAVEL
 - POLO INDUSTRIES.
 - SMARTGLASS INDUSTRIES.
 - DESIGNAVO (K)LTD
 - MATHEW MAGERE AND ADOVACTES.
- And many more



CLIENTS TESTIMONIALS



JOEWAR
BUSINESS CONCEPTS

P. O Box 232 - 20117, Naivasha
Lanchaster Plaza, 1st flr B16, Naivasha
Email: info.joewarbc@gmail.com
Tel: +254 720 923 933

8th September 2022,

REF: INTRODUCTION OF KERAf SERVICES

We have been engaging KERAf SERVICES for the past six years in all of our errands needs which mostly deals with banking and picking of documents like cheques.

We have renewed our contract with them for the year **2022-2024** because of their recommendable work.

We highly recommend them for your errands need and we believe that they will serve you in the best manner possible.

For any information or clarifications kindly reach out and we shall assist.

Thank you.





Welcome the stranger.
Protect the refugee.

REFUGEE TRUST OF KENYA

Mbanuk Road, Off Muchai Drive, Off Ngong Road
P.O. Box 58129 - 00200, Nairobi
Tel : +254 722 284 703, +254 0733 763 726
Fax +254 2723546
Email: hiasrefugeetrust.kenya@hias.org

13th October 2022

TO WHOM IT MAY CONCERN,

RE: RECOMMENDATION OF SERVICE.

HIAS recommends the services of Keraf Services for Rider and Courier services.

We have used their services for the last Eight months and we highly recommended their services.

They have offered immensely support to us and through their account manager, made our deliveries and postage and clarified on all the enquiries we have made so far.

They have not only offered support but have also been reachable all the time we have called them.

We are therefore happy to recommend the services of Keraf Services for Rider and Courier services to your organization but also to any person who might want to use the same services.

Please feel free to reach out to us for any clarification you might need.

Sincerely

Eric Wambua
Logistics & Transport Officer





September 29, 2022

ULTRATUDE TECH LIMITED

P.O 7700-00100

NAIROBI,

To WHOM IT MAY CONCERN

RE: RECOMEDATION LETTER KERAF SERVICES

It is with great pleasure that I have the opportunity to recommend KERAF SERVICES for their courier services to our company

We have been working with KERAF SERVICES for the last seven year where they have constantly provided us the following services

- Collection and Banking of cheques from our various customer
- Company registration services
- Document collection and delivery to our stakeholders
- Permits, licenses renewal services

Keraf Services has consistently achieved positive results from our company along with recognition from our collective customer base and other stakeholder transacting with Ultratude Tech limited.

Ultratude Tech Limited highly recommend KERAF SERVICES to any person or organization that may need services in Kenya.

Name: SIMON KIAMIE

Position : Chairman

Signature:

Date: 29/09/2022

Name: Kelvin Nduati

Position: Secretary

Signature:

Date: 29/09/2022





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Nairobi, Mombasa, Thika

